Application Packet
Service Academy Nominations
Class of 2025

Congressman Henry Cuellar
Attn: Kendall Hayes
Academy Nominations Coordinator
615 E. Houston St., Ste. 563
San Antonio, TX 78205
Phone: (210) 271-2851
Toll Free: 877-780-0028
Fax: (210) 277-6671
Email: kendall.hayes@mail.house.gov
Website: http://house.gov/cuellar
Dear Applicant:

Thank you for contacting my office regarding nominations to our nation’s Service Academies. I am honored to be involved in the nomination process and I applaud you for your desire to serve our great nation in the Armed Services. Due to the limited number of candidates I am able to nominate to each Service Academy, I encourage you to contact both Senator John Cornyn’s and Senator Ted Cruz’s offices to inquire about their nomination process as well.

The Service Academies for which I offer nominations are the United States Air Force Academy, United States Military Academy, United States Merchant Marine Academy, and United States Naval Academy. A nomination to one of the Service Academies is a prestigious honor which requires characteristics of dedication, a desire to serve others, the ability to accept discipline, and a sense of duty and morality.

Appointments to the Service Academies are extremely competitive. Therefore, we highly encourage you to return a completed and competitive package as early as possible.

If you have any questions, please contact my San Antonio office and speak with Kendall Hayes at (210) 271-2851 or via email at kendall.hayes@mail.house.gov. I look forward to receiving your application for nomination.

Sincerely

Henry Cuellar, Ph.D
Member of Congress
NOMINATION CHECKLIST

All required items must be sent to my San Antonio office postmarked by Friday, November 6, 2020. **Incomplete applications will NOT be considered for nomination.** For delivery verification, you may wish to request a return receipt from the Post Office.

I HAVE INCLUDED THE FOLLOWING (Please check items you have enclosed)

___ APPLICATION FORM AND RESUME completed and signed by applicant

___ PERSONAL ESSAY (1 page maximum including why you want to attend the academy)

___ THREE (3) PERSONAL RECOMMENDATION LETTERS completed by counselors, principals, teachers, religious leaders (i.e. priests, rabbis and ministers), coaches or community leaders. You are required to return a minimum of three (3) personal recommendation letters by the postmark deadline. **NOTE:** recommendation letters are the chief cause of delays in completing an application packet. **Start this process now to ensure that they are postmarked by the deadline.**

___ OFFICIAL COPY OF HIGH SCHOOL TRANSCRIPT, including courses currently in progress, GPA through junior year, and class rank. If you would like to provide your transcript from your senior year, you may send it as an update as long as your application is complete by November 6, 2020.

___ OFFICIAL COPY OF COLLEGE TRANSCRIPT (if applicable) including courses currently in progress and GPA.

___ COPY OF OFFICIAL SAT/ACT SCORES if they are not being sent directly from the college boards. **NOTE:** test scores must be postmarked by November 6, 2020. Carefully consider the dates that you are taking tests; if you wait until September, your scores may not arrive on time. Upcoming SAT and ACT national test dates can be found on the following page. My office’s score report codes are: **SAT: 4703, ACT: 7709**

___ CURRENT PHOTOGRAPH (wallet-sized)

___ AWARD, CERTIFICATES, etc. (optional)

Check one and complete:

___ I have taken the following tests on the dates indicated: SAT__________ ACT __________

___ I have not taken the required tests, but plan to take the SAT/ACT on ________________

I am also seeking a nomination through:

__________________________________________
Senator

__________________________________________
Vice President

__________________________________________
President

Deadline for postmarking application items is November 6, 2020
ADDITIONAL INFORMATION

SAT and ACT Test Dates

Standardized test scores are important elements of your application. In order for your application to be considered complete, you must either send an official copy of your scores or have the testing centers send your scores to my office. The codes for my office are: SAT: 4703, ACT: 7709. To meet this deadline, I suggest taking one or both as soon as possible and we highly suggest taking the tests multiple times to improve your scores. The dates can be found on these websites:

http://sat.collegeboard.com/register/sat-dates

http://www.actstudent.org/regist/dates.html

*Note: All test scores must be postmarked by November 6, 2020. However, your test scores can be updated between the time of your application and the time of the Academy Board meeting if you score higher on a later test; this will only be permitted for students who submit their score(s) on or before the official deadline to complete their files.

Service Academy Contact Information

If you have not already done so, you should open a pre-candidate file with the service academies that you desire to attend. And we encourage you to apply to all of the Service Academies that you are interested in. Failure to contact the Service Academies and becoming an official candidate will automatically disqualify you for an official interview with my office. Applying to the Service Academy and applying for a nomination are processes that need to be accomplished at the same time. To obtain catalogs and other specific information on the academies, please contact them directly.

U.S. Air Force Academy
Admissions Office
Colorado Springs, CO 80840-5651
(800) 443-9266
www.usafa.edu

U.S. Merchant Marine Academy
Admissions Office
Kings Point, NY 11024-1699
(866) 546-4788
www.usmma.edu

U.S. Military Academy
Admissions Office
606 Thayer Road
West Point, New York 10996-1797
(800) 822-2769
www.usma.edu

U.S. Naval Academy
USNA Admission Office
117 Decatur Rd.
Annapolis, MD 21402-5018
(888) 249-7707
www.usna.edu

*Note: Congressional nominations are no longer required (nor are they submitted) for the United States Coast Guard Academy (USCGA). If you are interested in attending the USCGA, contact the Academy directly at:

United States Coast Guard
Admissions Office
New London, CT 06320-4195
(203) 444-8501
www.uscga.edu
CONGRESSMAN HENRY CUÉLLAR
2019-2020 APPLICATION FOR NOMINATION TO THE UNITED STATES SERVICE ACADEMIES

Full Name: ______________________ _____________________ _____________________ ______________________
(Last)                                     (First)                                  (Middle)                              (Preferred First Name)

Current Mailing Address:
_______________________________________________________________________________
(Street / P.O. Box)
_______________________________________________________________________________
(City)                                                                  (State)                                       (Zip)

Texas Residence: (If you listed a Post Office Box or a temporary address above. Service Academies require the listing of your street address in Texas.)
_______________________________________________________________________________
(Street / P.O. Box)
_______________________________________________________________________________
(City)                                                                  (State)                                       (Zip)

Home Telephone Number: (_____) _____ - _________ Alternate Telephone Number: (_____) _____ - __________
Email Address: ______________________________________________________________________________________

Are you currently or were you formerly enlisted in the United States Military? __________
If you answered “Yes” which branch? __________________________________________________________________
Are you the dependent of an active or retired member of the United States Military? __________
Are you a U.S. citizen? __________
Gender: Male____  Female____ Date of birth: _____ / _____ / _____
Name of parent(s) or legal guardian(s):
_______________________________________________________________________________

High School Attended:
_________________________________________________________________________________
(School Name)
_________________________________________________________________________________
(School Address) (City) (State) (Zip)
_________________________________________________________________________________
(School Phone Number) (Counselor’s Name)
Expected Date of Graduation: _____ / _____ / _____ High School GPA: _______  
(Please have your counselor convert this to the 4.0 scale)
Class Rank: _____ / ______
SAT: Critical Reading _______ Math _______ Writing _______ Composite _______

ACT: English _______ Math _______ Reading _______ Science _______ Composite _______

Have you attended an Academy Summer Seminar? ________________

If you answered “Yes” which Academy Leadership Seminar(s) did you attend: ____________________________________

Are you currently an active participant of any of the following:

______ JROTC _______ Boy Scouts/Eagle Scout/Gold Award _______ Mission Field

______ Civil Air Patrol (CAP) _______ National Honor Society ________ Academy Preparatory School

Please indicate which academy you would like to attend; if you are interested in more than one academy, please rank them in order of your preference, first to last.

________ U.S. Air Force Academy  ________ U.S. Military Academy

________ U.S. Merchant Marine Academy  ________ U.S. Naval Academy

________ U.S. Coast Guard (A Congressional Nomination is not required for the Coast Guard Academy)

RESUME: On a separate page, briefly describe your involvement in the following activities: interscholastic athletics, school activities, community involvement (volunteer or work experience), other activities you consider important or noteworthy and all awards and honors. Include information regarding leadership positions and recognitions of achievement, as well as dates of involvement in each activity.

APPLICATION AGREEMENT: Please read the following paragraph before signing the application, as your signature indicates your agreement with the following statements. **If you do not include your signature, your application will not be considered for nomination:**

It is my sincere desire to attend a U.S. Service Academy, and I intend to pursue a vigorous academic course of study if appointed. I understand that attending a service academy also requires a minimum of five years of military service following graduation, and I fully commit to this responsibility. I am a U.S. Citizen, or will be by July 1, 2021. I will be at least 17 years old, but not yet 23 years of age, on July 1, 2021. I am not married. I am not pregnant, nor do I have any legal dependents or obligations. I am a legal resident of the State of Texas.

I certify that the information I have provided in this application packet is accurate. Any changes to this information will be reported immediately. Additionally, I understand that I will not be considered for a nomination if the required documents are incomplete or are not postmarked by November 6, 2020.

Signature: ___________________________________________ Date: _____ / _____ / _____

Send Completed Application Packet by November 6, 2020 to:

U.S. Congressman Henry Cuellar
Attention: Kendall Hayes
615 E. Houston St., Ste 563
San Antonio, Texas 78205
The following requirements apply to entrance to all four academies to which Members of Congress make nominations: Air Force, Military Academy (West Point), Navy, and Merchant Marine. The academy process is very competitive; therefore all candidates are urged to apply to every nomination authority they qualify for. The academy generally seeks a well rounded individual who demonstrate leadership and is involved in their school and community.

**GENERAL REQUIREMENTS:** Applicants must be at least 17 years of age, but not past 23 years of age as of July 1 of the year of admission to an academy; must be a citizen of the United States by birth or naturalization as of July 1 of the year of admission; and must be men and women of good moral character who are trustworthy, emotionally stable, and motivated.

**RESIDENCE:** Candidate and/or his or her parents must provide proof (if requested) of residence in the 28th Congressional District of Texas within the two years prior to prospective admission to an academy.

**MEDICAL QUALIFICATIONS:** All physical examinations are conducted at designated Department of Defense medical examining centers. Examinations will be conducted only for candidates who have been officially scheduled by the Department of Medical Examination Review Board – a tri-service agency responsible for scheduling and evaluating examinations for all the U.S. Service Academies. Applicants will receive instructions for taking the Medical Examination directly from the Medical Review Board.

**PHYSICAL APTITUDE:** Applicants must demonstrate superior strength, endurance, and agility which will be measured by the Physical Aptitude Examination (PAE). Candidates are advised to prepare for this examination by engaging in vigorous activities such as running, general conditioning exercises, and competitive games. Details on the PAE can be found in the appropriate academy manual, together with the height and weight limitations.

**ACADEMIC QUALIFICATIONS:** To be considered for a nomination to an Academy, the applicant must take the Scholastic Aptitude Test (SAT) and/or the American College Testing Program (ACT). It is strongly recommended that the SAT/ACT tests be taken to see which one measures the educational background most favorably. Applicants are advised to check carefully with their guidance counselors. SAT Code: 4703, ACT Code: 7709

**APPLICATION:** All applicants are required to submit the following: completed application, transcripts, resume, three letters of recommendation, personal essay, SAT/ACT. Your completed application must be returned no later than November 6, 2020, to my San Antonio District Office. Applicants must indicate their academy preference on the application form. Applicants will be reviewed for any or all service academies listed on the application form for which openings are available.

**INTERVIEW:** Eligible applicants who have also applied directly to the Service Academies will be interviewed in December by the Service Academy Board for the 28th Congressional District of Texas.

Once nominees are selected, nominations will be submitted to the Service Academies, which will determine which nominees will receive offers of appointment.